

# HILLSBORO-DEERING SCHOOL BOARD MEETING

Monday, August 1, 2022, 6:00pm

H-D High School Media Center

No Live Stream Available for this Meeting

*The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.*

## MINUTES

### **In Attendance:**

#### **Board Members:**

**Chris Bober - Chair**

**Paul Plater - Vice Chair**

**Jessica Morris**

**Heidi Welch**

**Michael Kenney**

### **Administration:**

**Jennifer Crawford, Superintendent**

**Jeni Laliberte, Director of Curriculum Instruction  
and Assessment**

### **A. Call Meeting to Order**

- a. Chair Bober called the meeting to order at 6:01pm

### **B. Pledge of Allegiance and Moment of Silence**

- a. Public announcement the meeting is being audio recorded and will appear on the district website, [www.hdsd.org](http://www.hdsd.org)

### **C. Recognitions**

- a. Bober thanks the voters of both Hillsborough and Deering for coming out to vote on the special election on July 12th

### **D. Correspondence**

- a. Letter to the Board
  - i. Notice to the Board about the changes to a state statute surrounding the timeliness of audits.

### **E. Presentations**

- a. None

### **F. Public Comment**

- a. Carol Fogarty
  - i. Also wanted to recognize all of the volunteers who helped run the special election.
  - ii. Carol Baker, Deering town clerk, who was especially helpful

- b. Riche Colcombe
  - i. The discussion that happened at the last school board meeting regarding the spreadsheet that was presented to the Board.
    - 1. The Swept Tax Discussion
      - a. This was already calculated in the school budget
      - b. This is a tax that is calculated by the state
        - i. That money stays in the town and is collected by our tax collector.
    - ii. Wanted to go through what the spreadsheet was actually showing in regards to the tax offset on the surplus
- c. Alex Luhtjarv
  - i. Representing the Hillsboro-Deering Federation of Teachers
    - 1. Thanks to the Board for their support of the teacher contracts
    - 2. Thank you to Carol Fogarty for organizing the special vote
    - 3. Thank you to the voters who voted to pass the teacher contracts.
- d. Leigh Bosse
  - i. Thanks Alex to him and the other teachers for removing evergreen from the contract.
  - ii. Wishes the Board had been at the Henniker Selectmen meeting or the Emerald Lake Board.
    - 1. Those boards have a public comment period longer than 5 minutes per person and is more of an open conversation
    - 2. Please consider doing this
    - 3. The Board is perceived as very defensive with the current policy.

**G. Consent Agenda**

- a. Minutes -- June 20, 2022 meeting
- b. Appointments, Leaves and Resignations
- c. VOTE
  - i. Morris moved to approve the consent agenda as presented. Welch seconds. Motion passed 4-0-1 (Plater Abstained)

**H. Superintendent's Report. (informational)**

- a. General Update
  - i. Hiring Update
    - 1. See attached sheet
- b. Summer Programming Update
  - i. Programming starts at the end of July - Began last week and is going well
- c. Building Projects Update
  - i. Projects are on track and are going well
- d. Revised 2022-2023 Student/Staff Calendar
  - i. See attached Sheet
  - ii. An additional Teacher PD day on March 14, 2023.

- iii. Last scheduled day for students is June 15, 2023
- e. Budget Transfer
  - i. See attached Sheet
    - 1. Needs to be decreased from one building's budget and placed in the correct building's budget
- f. The first Monday in September is a holiday
  - i. School is closed, and the Board meeting will be moved to Tuesday, September 6th

## **I. Board Discussion**

- a. Board Retreat Follow-up
  - i. The retreat went well
  - ii. Goals to work on
    - 1. Remaining consistent in our public comment practices
    - 2. Better communication with the community
  - iii. Things to explore
    - 1. What the NHSBA recommends for Public Comment sessions.
    - 2. We can look at the Public Comment policy when it comes before the policy committee
    - 3. Work on finding an appropriate and effective public comment method
    - 4. Look into listening sessions to gather topics that the community would like to hear about.
    - 5. Could also have the public send in questions and comments to the superintendent prior to the meeting so that answers can be provided at the next meeting.

## **J. Public Comment**

- a. Riche Colcombe
  - i. With the question/answer idea - the Board should consider allowing the Board to ask questions
  - ii. The idea to send the topics ahead of time is also a good idea.
    - 1. Could the public make a request to be added to the agenda
  - iii. The School Board/SAU should be paying for the school resource officer - not the town
  - iv. Has questions about the phone budget line that has \$97,000 allocated to it.
  - v. Asks the Board to invite a member of the DOE to a Board meeting
    - 1. To discuss school funding and adequacy aid funding
  - vi. 20 year performance contract - are we monitoring this?
    - 1. Are we getting our annual reports on our energy savings?

## **K. Action Items**

- a. Revised 2022-2023 Student/Staff Calendar
  - i. Welch Moved to approve the Revised 2022-2023 Student/Staff Calendar as presented. Morris seconds. Motion passed 5-0-0

**b. Budget Transfer**

- i. Plater Moved to approve the Budget Transfer of \$90,000 as presented.  
Kenney seconds. Motion passed 5-0-0

**c. First Board meeting Date in September - Tuesday 6th**

- i. Morris Moved to move the first board meeting date to Tuesday, September 6th @6:00pm as discussed. Kenney seconds. Motion passed 5-0-0

**L. Adjournment**

- a. Welch Moved to adjourn. Kenney Seconds. Motion passed 5-0-0 @ 7:04pm

Respectfully Submitted,

Megan Shower

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# SAU #34

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*Soaring to Excellence*

*Jennifer L. Crawford, Ed.D.*  
*Superintendent of Schools*

*Jeni M. Laliberte, M.Ed., CAGS*  
*Director of Curriculum, Instruction and Assessment*

*Stacey L. Vazquez, Ed.S.*  
*Director of Student Support Services*

*Grant G. Geisler, M.S.*  
*Business Manager*

To: Members, Hillsboro-Deering School Board  
From: Dr. Jennifer Crawford, Superintendent of Schools  
Date: August 1, 2022 - revised  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the June 20, 2022 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS/CHANGE OF ASSIGNMENTS:**

**Mike Redmond** – Change of assignment from HDS Technology Program Coordinator to HDS Network and Systems Administrator, salary \$75,000, effective 7/01/2022

**Cathy Bennett** – HDMS Director of Community Schools Programs, \$5,520.60 salary for HDMS after school club program coordination, effective 7/01/2022- 6/30/2023

**APPOINTMENTS:**

**Anna Muncy** – HDS Food Service Coordinator, salary \$50,000, effective 8/3/22- 6/30/23

**Joanne Johnson** – HDMS Grade 6 Social Studies Teacher, salary track MA, step 12, salary \$73,951, effective 7/01/22 (NHED License in Elementary Ed (K-8))

**Kaley Coburn** – HDES Preschool Teacher, salary track BA, step 1, salary \$45,384, effective 7/14/22 (NHED SOE in Early Childhood Education)

**Monica Saunders** – HDES Preschool Teacher, salary track MA, step 5, salary \$60,129, effective 7/01/22 (NHED Licensed in Early Childhood Education)

**Brittany Beaulieu** – HDMS ESY Educational Interpreter, \$35.00/hour, 12 hours/week plus 8 hours for planning and progress documentation, additional stipend of up to \$840.00, effective 7/27/22-8/11/22 (ESSER III grant funded and District funded).

**Elisabeth Cairns** – HDHS ESY Special Ed Teacher – Life Skills, \$35.00/hour, 12 hours/week, additional stipend of up to \$1,240.00, effective 7/26/22-8/11/22 (ESSER III grant funded and District funded).

**Tara Bell** – HDMS ESY Special Ed Teacher – Life Skills, \$35.00/hour, 12 hours/week, additional stipend of up to \$840.00, effective 7/26/22-8/11/22 (ESSER III grant funded and District funded).

**Robert Koziol** – HDHS ESY Teacher coverage on 8/4/22 and 8/11/22, \$35.00/hour. (ESSER III grant funded)

**HDMS Team Leaders** – stipend \$1,800, effective for 2022-2023 school year:

*Serving the towns of Deering ♦ Hillsboro ♦ Washington ♦ Windsor  
Equal Opportunity Employer/Equal Educational Opportunities*

2 of 2

**Alexander Conway** – Grade 6  
**Stephani Martin** – Grade 6  
**Sarah Conway** – Grade 7  
**Richard Chapin** – Grade 7  
**Tara Bell** – Grade 8  
**Stephanie Lamothe** – Grade 8

**HDSD District Data Team** - \$35.00/hour for up to 63.5 hours, effective 6/2022 through 9/2024, (ESSER III grant funded):

**Gregory Lefko**

**Hillsboro-Deering School District**

**Open Positions as of 7/26/2022**

**Hillsboro-Deering Elementary School**

**Special Education Teacher**

**Title I Academic Interventionist**

**Cafeteria Recess Monitors – 1 position**

**Special Education Paraeducators – 5 positions**

**Hillsboro-Deering Middle School**

**Behavior/SEL Interventionist**

**Special Education Paraeducators – 2 positions**

**Hillsboro-Deering High School**

**SEL Assistant**

**Special Education Transition Specialist**

**Special Education Paraeducators – 2 positions**

**Hillsboro-Deering School District  
2022-2023 Student/Staff Calendar**

**August/September**

M	T	W	T	F
NE	NE	(24)	(25)	(26)
X	X	31	1	X
X	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	ER	29	30

*21 Student  
24.5 Staff*

**February**

M	T	W	T	F
		ER	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
X	X			

*18 Student  
18 Staff*

**October**

M	T	W	T	F
3	4	5	6	7
X	11	12	13	14
17	18	19	ERC	21
24	25	26	27	28
31				

*20 Student  
20.5 Staff*

**March**

M	T	W	T	F
		X	X	X
6	7	8	9	10
13	(14)	15	16	17
20	21	22	ERC	24
27	28	29	30	31

*19 Student  
20.5 Staff*

**November**

M	T	W	T	F
	1	2	3	4
7	8	9	10	X
14	15	16	17	18
21	22	X	X	X
28	29	30		

*18 Student  
18 Staff*

**April**

M	T	W	T	F
3	4	ER	6	7
10	11	12	13	14
17	18	19	20	21
X	X	X	X	X

*15 Student  
15 Staff*

**December**

M	T	W	T	F
			1	2
5	6	ER	8	9
12	13	14	15	16
19	20	21	X	X
X	X	X	X	X

*15 Student  
15 Staff*

**May**

M	T	W	T	F
1	2	3	4	5
8	9	ER	11	12
15	16	17	18	19
22	23	24	25	26
X	30	31		

*22 Student  
22 Staff*

**January**

M	T	W	T	F
2	3	4	5	6
9	10	ER	12	13
X	17	18	19	20
23	24	25	26	27
30	31			

*21 Student  
21 Staff*

**June**

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	ER	(16)
MU	MU	MU	MU	23
26	27	28	29	30

*11 Student  
12 Staff*

*95 Student /99 Staff Days*

*85 Student /87.5 Staff Days*

**TOTAL DAYS: 180 Student /186.5 Staff**

( ) = No School for Students

X = No School for Students or Staff

ER = Early Release for Students / Prof. Development for Staff 9/28, 12/7, 1/11, 2/1; 4/5, 5/10, 6/15 - Parent-Teacher Conferences - 10/20 and 3/23

Aug 22 & 23.....New Educator Induc. & Orient.  
 Aug 24-26.....Professional Development Days  
 Aug 31.....First Day for Students  
 Sept 2 & 5.....Labor Day  
 TBD..... Campus Wide Open House  
 Oct 10.....Columbus Day  
 Oct 20..... Parent/Teacher Conferences  
 Nov 11 .....Veteran's Day  
 Nov 23-25.....Thanksgiving Recess

Dec 22-Dec 30.....Holiday Recess  
 Jan 16.....Martin Luther King Jr./Civil Rights Day Holiday  
 Feb 27-Mar 3.....Winter Recess  
 Mar 14.....Professional Development Day  
 Mar 23..... Parent/Teacher Conferences  
 Apr 24-28..... Spring Recess  
 May 29.....Memorial Day Holiday  
 June 9.....Graduation Day  
 June 15.....Last Day of School for Students ER for students  
 June 16..... Professional Development Full Day

*Approved by the Hillsboro-Deering School Board: April 18, 2022; Revised 7/29/22*



**HILLSBORO-DEERING SCHOOL DISTRICT**  
**BUDGET TRANSFER REQUEST FORM**

Requested by: Stacey Vazquez

Position: Director of Student Support

Reason for Request: 22-23 Budget Line is wrong, student transport is M.S. not E.S. line, amt is correct.

Entry	Account #	Account Name	Increase	Decrease
1	10.2722.000.510.1			90,000
2	10.2722.000.510.2		90,000	
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
<b>Total</b>			\$0.00	\$0.00

Notes: All budget transfers must sum to zero. For longer budget transfer entries attach spreadsheet.

**Approvals:**

**Date**

Principal/Director [Signature] 7/25/22

Business Administrator [Signature] 7/25/22

Superintendent [Signature] 7/25/2022

School Board \_\_\_\_\_

Entered by: \_\_\_\_\_