

## HILLSBORO-DEERING SCHOOL BOARD MEETING

Monday, November 7, 2022, 6:00pm

H-D Elementary School Media Center

Also Live Streamed at: <https://townhallstreams.com/town.php?id=109>

*The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create, with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.*

### MINUTES

#### **In Attendance:**

#### **Board Members:**

**Chris Bober - Chair**

**Paul Plater - Vice Chair**

**Jessica Morris**

**Heidi Welch**

**Michael Kenney - Left at 8:21pm**

#### **Administration:**

**Jennifer Crawford, Superintendent**

**Stacey Vazquez, Director of Student Support Services**

**Jeni Laliberte, Director of Curriculum Instruction and Assessment**

**Grant Geisler, Business Manager**

**Jim O'Rourke, HS Principal**

**Marc Peterson, MS Principal**

**Robin Whitney, Lower ES Principal**

**Neil Richardson, IT Director**

#### **A. Call Meeting to Order**

- a. Chair Bober called the meeting to order at 6:03pm

#### **B. Pledge of Allegiance and Moment of Silence**

- a. Public announcement - the meeting is being audio recorded and will appear on the district website, [www.hdsd.org](http://www.hdsd.org) and livestreamed at <https://townhallstreams.com/town.php?id=109>

#### **C. Recognitions**

- a. Neil Richardson
  - i. 2022 National Summit on K-12 School Safety and Security  
Panelist/Presenter on Cybersecurity Risk & Ransomware Attacks
- b. Heather Garcia
  - i. Heather has been leading and working incredibly hard to help HDMS get our Den up and running. She is always working to make sure our students are taken care of.
- c. Courtney Mallinger

- i. Courtney works so hard every day and adjusts to UA schedule changes every year with what seems like little effort. Students love her and are always positively impacted by what she does.
- d. Stephani Martin
  - i. She worked all week with 6th grade students and “Junk to Funk” to teach students about how even trash can be made into something beautiful and bringing a community together with a little bit of time, creativity, and rhythm creates harmony! Amazing job Stephani! The students out did themselves and the families enjoyed the event immensely!
- e. Ellen Ward-Hill
  - i. I really appreciate how dedicated Ellen is to her students’ success in math. She is constantly reviewing data and coming up with ways to help every student in her class move forward. I love that she bounces ideas off of me (and inadvertently had me watch an entire webinar one weekend when she asked a question I thought was about the webinar). Ellen is an amazing collaborator and a great example of a team player. Her positive, can-do attitude is contagious.
- f. Kaley Coburn
  - i. Rocking her first year in Preschool making sure the kids have fun, engaging, unique activities each week and making the transition to new teachers as smooth as possible.
- g. Kathleen Wechsler
  - i. Willing to answer any and all questions I have. Helping me become a better paraeducator by answering my million questions and modeling the best way I can help my students! She rocks!
- h. Melissa Montanez
  - i. Comes to work every day with a smile!
- i. Shannon Rockwell
  - i. Shannon is amazing. She is smart and truly cares about her colleagues and students. I go to her for advice and support all the time. She recently stepped up to the plate when I was out absent for a family emergency. She took my class for a school wide CARES activity because she always helps out...no questions asked. She is a true team player. She also makes me laugh and smile all the time. We are so lucky to have such an amazing school counselor, friend and colleague at HDES!
- j. Hannah Murdough
  - i. This teacher truly cares about her students and colleagues. I recently had to be out for a family emergency and Hannah stepped up to the plate to help my sub out. She checked in on me every day. She has amazing ideas and shares them. I am in awe to see such a dedicated young lady who truly

loves her job and students. I see her former students come back to see her daily with the biggest smiles. HDES is lucky to have such an amazing teacher.

- k. HDMS Bridges Team
  - i. Showing up, every day, and striving to provide a safe learning environment for all the students they service. These ladies have compassion and patience to a level that is unmatched. Eliza sets the tone for the program and Amanda, Rebecca and Rachel dutifully follow. Some staff in the building are unaware of the challenges they face daily, but that does not make their contribution to HDMS any less valid or valued.
- l. Rita Bohanan
  - i. She is often single-handedly keeping the building running. She's been bending over backwards to keep things afloat.
- m. Logan Cormier
  - i. As a new teacher, she is doing excellent work at an extremely demanding job. I have heard nothing but appreciation from her students at what they are learning and experiencing with her guidance and support.
- n. Susan Belida
  - i. She maintains the entire building with a breadth of knowledge about each child and every policy that exists. She is kind and patient with the students and teachers she interacts with.
- o. Jessica Granger
  - i. Jess has been flexible and instrumental in creating an alternative schedule for a student returning to us, for extenuating circumstances. This return has been delayed many times and she continues to be ready to receive the student any day and revamp procedures as needed.
- p. Melissa Moultroup
  - i. Mrs. Moultroup is a fantastic 6th grade teacher. She is the driving force of excellence in 6th grade. She is flexible and comes up with great ideas to make 6th grade fun and engaging
- q. Crystal Metric
  - i. Crystal is creating a brand new curriculum this year, and rebuilding the band and chorus for the middle school. She has been working 5 times harder than most other teachers this year. Kids are loving her programs.
- r. Jess Granger
  - i. She is doing all the work! She works so hard for her students and they are so much better for it. She is amazing and deals with big issues like it is a breeze. She always has a smile on her face. She is helpful and a wonderful person.
- s. Jill Cover

- i. You are amazing. You care so deeply for your students as a group and individually. You are making such a positive impact in their lives.
- t. Diane Hines
  - i. Your knowledge and creativity inspire me to be better every day. I can always count on you for a smile, an answer or a new approach! You are amazing.
- u. Carolyn Meffert
  - i. Your sense of calmness is contagious. You are patient and sensitive to your students' needs and it reminds me to do the same thing! You are amazing!
- v. Krystal Smead
  - i. Your smile lights up our classroom. The way you anticipate what the students need makes our class run smoothly even on tough days. You are amazing.
- w. Carolyn Lischke
  - i. My mornings are made better with you around! You are calm, consistent and fun! You make sure our students are starting their day off on a positive note. You are amazing.
- x. Sue Kingsbury
  - i. Your attention to detail and routines help the students be successful. They create relationships with you that last more than 1 year.
- y. Cara Juliano
  - i. You are someone I can always count on - no matter what. The work you are doing during lessons and lunches is making our students better people. You are one of the most supportive people I know.
- z. Brooke McLain
  - i. You are learning and then teaching students and staff about diabetes. This means the world to me.

#### **D. Correspondence**

- a. None

#### **E. Student Representative Report - Courtney Ford**

- a. Elementary School
  - i. October 28th - National Honor Society visited the 3rd grade for Halloween activities
    - 1. Pumpkin bowling
    - 2. Coloring
  - ii. Literacy Day
    - 1. Costumes parade in the morning
    - 2. RIF - Each student got one free book.
  - iii. 4th grade is heading to the state capital for their field trip soon

- iv. New afterschool activities are starting soon
- v. Working on getting a turkey trot put together
- b. Middle School
  - i. Junk 2 Funk concert went great!
  - ii. Animal Adventures visited on October 21st
  - iii. October is bullying prevention month - had a guest speaker come in and talk to the Middle School students
  - iv. Thursday will be the veteran's breakfast
  - v. November 9th and 10th - Basketball tryout days
- c. High School
  - i. Club fair was held to showcase different clubs' students can be involved in.
  - ii. Halloween activities
    - 1. Door decorating
    - 2. Costume contest and candy walk
    - 3. Pumpkin carving contest
  - iii. Thursday - Veterans Day Assembly
  - iv. Senior - Liam Green is the first one to sign on to do something after graduation. Is joining the Army.

## **F. Presentations**

- a. HDES Reading Presentation - Robin Whitney
  - i. Full presentation can be heard online.
  - ii. How do the brain and the eyes affect our ability to read?
  - iii. Priority Groups
    - 1. Are fluid and changes every 6-10 weeks, built on student needs.
  - iv. The importance of movement in learning
    - 1. Training students' eyes and brain
  - v. Questions
    - 1. Have you found that there has been an impact with Covid, and extended screen time?
      - a. Yes. Not only are the students dealing with tracking issues, but also eye strain from the screens.
- b. Multi-Tiered Systems of Support – Behavior (MTSS-B) Overview - Stacy Vazquez
  - i. Full Presentation can be heard online
  - ii. Multi-Tiered System of Support
    - 1. Multi-Tiered: differing levels of prevention
      - a. 80% Universal - Tier 1
      - b. 15% Target - Tier 2
      - c. 5% Intensive - Tier 3

- iii. System of Support
  - 1. A more integrated & Comprehensive way to deliver social, emotional, and behavioral support to promote student wellness and improve engagement in learning.
    - a. Building level team-based decision making
    - b. Practices and policies
    - c. Evidence based practices across tiers
    - d. Increased access to behavioral health servers at school and community partners.
- iv. 3 Primary components
  - 1. Tier 1
    - a. Universal Interventions
    - b. Data Based decision making
- v. Elementary School
  - 1. SWIS Data:
    - a. 10/31/2022 - 141 Behavioral Referrals
    - b. 10/31/2021 - 294 Behavioral Referrals
  - 2. Outcome
    - a. 55% decrease in behavioral referrals
- vi. Middle School
  - 1. Kickboard Data
    - a. 10/31/2022 - 107 referrals
    - b. 10/31/2021 - 160 referrals
  - 2. Outcome:
    - a. 33% decrease in “Major” behavior referrals
    - b. Net gain of 1,060 instructional Minutes
- vii. High School
  - 1. Web2School Data
    - a. 10/31/2022 - global failure rate - 8%
    - b. 10/31/2021 - Global failure rate - 14.4%
  - 2. Outcome
    - a. Decrease in global failure rate of 6.4%

**G. Public Comment**

- a. Chair Bober opened Public comment at 6:51pm.
- b. Leigh Bosse
  - i. Congratulates Heidi Welch on receiving the Keene State distinguished Alumni Award.
  - ii. Congratulates John Bramley on Cross-Country Coach
- c. Betsy Harrington
  - i. Has come to the Board to complain about the SORA Library.

- ii. Doubts the teachers are reading the books available to students through this app.
- iii. Concerned about the material available through the SORA App.
- d. Riche Colcombe
  - i. Following up on an email sent to the Board about how there are no books on the shelf at the middle school library about republican presidents.
  - ii. There are a small number of books about our previous presidents available
  - iii. Also asking the Board for access to the Surplus balance from the budget last year.
  - iv. The business Administrator made the comment that he has a district paid phone. Why is his desk phone not sufficient?
    - 1. This is in addition to the cellphones of the other administration cell phones.
  - v. Also would like to discuss the community survey included in the packet
    - 1. The middle school bond payment is done, and the Board has the opportunity to return that money to the taxpayers.
- e. Public Comment closed at 7:01pm with no further comments given.

## **H. Consent Agenda**

- a. Minutes - October 17, 2022 meeting
- b. Appointments, Leaves and Resignations
- c. Community Survey
- d. Policies Requiring Board Action
  - i. BEDH Public Comment and Participation at Board Meetings – Approval of Revision
  - ii. EBBD Indoor Air Quality and Water Quality - Approval of Revision
  - iii. JJJ Access to Public Programs by Non-Public, Charter School and Home Educated Pupils - First Reading
  - iv. HBG Home Education Instruction - Approval of Revision
- e. **VOTE**
  - i. Welch moved to pull the community Survey from the consent agenda
  - ii. Morris moved to approve the consent agenda minus the community survey as presented. Welch seconds. Motion passed 5-0-0.
  - iii. Discussion on the Community Survey
    - 1. The survey does not make clear that if a project should arise in the future, planning now would prevent a future bond payment. Looking to avoid another \$7 Million Interest payment.
    - 2. It sounds like we just want to keep the money. We are looking for support on how to plan for the future to avoid paying more interest.
    - 3. We are looking for input on what our school district needs to make it better.

- a. Is there a need to support a capital improvement fund?
  - 4. Maybe we hold off on sending the survey out this year, and wait for next year.
  - 5. **Clarification:** This is not money that we have. This is money that we no longer have to budget for. This is not money that we have to “give back”. It’s money we no longer have to budget for in the FY24 proposed budget.
- iv. VOTE on Community Survey.
  - 1. Kenney moves to cut the community survey. Morris seconds.  
Motion passed 4-1-0 (Bober no)

**I. Chair Bober Called a brief recess @ 7:29pm**

**J. Chair Bober called the meeting back to order @ 7:37pm**

**K. Non-Public Session - RSA 91-A:3 II. (i)**

- a. Bober moved to go into Non-Public session citing RSA 91-A:3 II. (i) @7:38pm
  - i. Roll
    - 1. Chris Bober
    - 2. Paul Plater
    - 3. Michael Kenney
    - 4. Heidi Welch
    - 5. Jessica Morris

**L. Call Back to Order**

- a. Chair Bober called the meeting back to order at 7:41pm

**M. Action After Non-Public Session**

- a. None

**N. Superintendent's Report**

- a. General Update
  - i. Strategic Plan aligned work
    - 1. Have expanded our contract with WestEd around data teamwork through the entire 2022-2023 school year.
      - a. Part of the 20% ESSER III grant set aside for learning needs
    - 2. Working on the needs assessment conducted at the middle school and developing a contract with WestEd to help provide effective feedback and coaching - also through the ESSER funds.
- b. **Library Materials Selection, Parental Objections to Specific Course Material and Exemption from Health Education Instruction**
  - i. Policies attached below
    - 1. IJL (Library Materials Selection and Adoption)
    - 2. IGE (Parental Objections to Specific Course Material)
    - 3. IHAM (Health Education and Exemption From Instruction)



- ii. We have both physical and digital collections at Hillsboro-Deering
    - 1. There is a physical collection at each school - Titles can be found online
    - 2. Digital Collections are available
      - a. Members of the NH Shared Digital Collection
        - i. Includes SORA
          - 1. This is a subscription service that is tied to our student accounts.
          - 2. We are not able to provide access to have anyone search this service, but parents are welcome to make an appointment to come in and search the service at the SAU office.
  - iii. There is not a way to restrict access to a specific title in the digital library.
  - iv. If a parent wants to opt-out of their students' access to this resource, they can do so.
  - v. The Digital library is mostly used for recreational reading, rather than research.
  - vi. There are other online resources used by students for research projects, which goes far beyond the books in the physical library.
- c. School Resource Officer (SRO) Funding**
  - i. Has received an invitation from the Select Board to come their meeting
    - 1. Wednesday Night @6:30
    - 2. 2 Board members can go and be a part of the discussion on behalf of the Board.
  - ii. Welch and Bober will attend this meeting with Supt. Crawford.
- d. Overnight or Out of New England Field Trip - HS Senior Class Trip to Virginia Beach, 6/3/23-6/6/23**
  - i. See attached Sheets
- e. Financial Report - Grant Geisler**
  - i. See attached Sheet
  - ii. Full discussion can be heard online.
- f. FY21 Audit Finalized**
  - i. Full discussion can be heard online.
  - ii. Has been submitted to the Federal Clearing House.
  - iii. The audit will be posted on the website for the public to access.

**O. Board Discussion**

- a. Community Survey - Closing Date and Data Entry
  - i. Survey was canceled, no discussion needed.

**P. Public Comment**

- a. Chair Bober opened up Public Comment at 8:36pm

- b. Betsy Harrington
  - i. Dr. Crawford talked about the SORA App and training
  - ii. Thinks we do need to look at the books our students have access to.
  - iii. Parents need to have access to the App.
  - iv. Specifies a few books she feels are inappropriate and requests the Board gets access to the App and look at these books.
- c. Riche Colcombe
  - i. Publicly apologies to Heidi Welch for the rhetorical statement made to her rhetorical question
  - ii. Library Conversation
    - 1. Was at the June meeting where several teachers stood up and spoke in favor of not banning books, but not include books of our past presidents
    - 2. Looked up the book titles in question on the OverDrive App and they were not available, but are available on the SORA App
    - 3. Snow Removal - Requests the Board get new quotes on this - we are paying too much especially when we have not had much snow in the past few years.
    - 4. Does not know why we would be concerned about raising large sums of money - Is there a building we are planning to put up?
    - 5. Thanks Grant Geisler for all the work that he has done to clean up our financial statements.
    - 6. Would like to know what the RSA 91-A exemption is that prevents her from having a copy of what was distributed to the board regarding the audit.
- d. Leigh Bosse
  - i. Book issue
    - 1. Banning books in general is bad. But removing them from the school library is not banning the book.
  - ii. Makes a formal request of all copies of the federal documentation surrounding IGE Policy
    - 1. Can't believe that the IGE policy belongs in schools.
    - 2. Parents have the right and responsibility to teach this to their children, not the schools.

**Q. Action Items**

- a. Overnight or Out of New England Field Trip - HS Senior Class Trip to Virginia Beach, 6/3/23-6/6/23.
  - i. Kenney Moved to approve the Overnight or Out of New England Field Trip - HS Senior Class Trip to Virginia Beach, 6/3/23-6/6/23 as presented. Morris seconds. Motion passed 5-0-0

**R. Non-Public Session - RSA 91-A:3 II. (c)**

- a. Bober moved to go into Non-Public session Citing RSA 91-A:3 II. (c) 8:48@pm
  - i. Roll
    - 1. Chris Bober
    - 2. Paul Plater
    - 3. Heidi Welch
    - 4. Jessica Morris

**S. Call Back to Order**

- a. Chair Bober called the meeting to order at 8:53pm

**T. Action After Non-Public Session**

- a. Bober Moved to authorize the Superintendent to act on what was discussed in non-public. Morris seconds. Motion passed 4-0-0

**U. Adjournment**

- a. Morris Moved to adjourn. Welch Seconds. Motion passed 4-0-0 @8:55pm

Respectfully Submitted,  
Meagan Shower

78 School Street  
Hillsboro, NH  
03244-4870

# SAU #34

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

*Soaring to Excellence*

*Jennifer L. Crawford, Ed.D.  
Superintendent of Schools*

*Stacey L. Vazquez, Ed.S.  
Director of Student Support Services*

*Jeni M. Laliberte, M.Ed., CAGS  
Director of Curriculum, Instruction and Assessment*

*Grant G. Geisler, M.S.  
Business Manager*

To: Members, Hillsboro-Deering School Board  
From: Dr. Jennifer Crawford, Superintendent of Schools  
Date: November 17, 2022  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the October 17, 2022 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS/CHANGE OF ASSIGNMENTS: None**

**APPOINTMENTS:**

**Cara Juliano** - HDES Instructional Leadership Team MTSS-B Representative, \$1,800 stipend, effective 10/1/22-9/29/203 (Project AWARE grant funded).  
**Heather Garcia** – HDSO Project AWARE Grant Coordinator, \$25,200 stipend, effective 10/1/22-9/29/23 (Project AWARE grant funded).  
**Brian McGinn** – HDHS District Technology Committee, \$35/hour for 10 hours, effective 7/1/22-6/30/23  
**Logan Cormier** – HDHS Music Director, \$3,500 stipend, effective for 2022-23 school year.  
**Kelly Dinsmore** – HDHS Tutor, \$35.00/hour, hours depend upon student need, effective 10/11/22 until no longer needed.  
**Abigail McHugh** – HDHS Tutor, \$35.00/hour, hours depend upon student need, effective 10/11/22 until no longer needed.

**HDMS After School Academic Support**–\$35.00/hour, approximately 2 hours/week depending on need and staffing, effective for 10/27/22-6/9/23 (ESSER grant funded)

**Greg Lefko**  
**Jessica Granger**  
**Jon Young**  
**Sue Bearor**

78 School Street  
Hillsboro, NH  
03244-4870

# SAU #34

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

*Soaring to Excellence*

*Jennifer L. Crawford, Ed.D.*  
*Superintendent of Schools*

*Stacey L. Vazquez, Ed.S.*  
*Director of Student Support Services*

*Jeni M. Laliberte, M.Ed., CAGS*  
*Director of Curriculum, Instruction and Assessment*

*Grant G. Geisler, M.S.*  
*Business Manager*

To: Hillsboro-Deering School Board Members  
From: Dr. Jennifer Crawford, Superintendent of Schools  
RE: **For Information Only** – Appointments, Leaves & Resignations of Staff  
Date: November 7, 2022

**Resignations:**

**Christa Liquori** – HDMS Special Education Paraeducator, resignation effective 10/21/22

**Kathy Pelletier** – HDES Food Service Worker, resignation effective 10/7/2022

**Leaves: None**

**Transfers/Change of Assignments: None**

**Appointments:**

**Christa Liquori** – HDMS Student Support Assistant, \$25.00/hour, 7.5 hours/day, effective 10/24/22-6/30/22

**Noah Raz** – HDHS Special Education Paraeducator, column C, step 1, \$15.43/hr., 6.5 hrs/day, effective 10/17/22-1/20/23

**Karen Remillard** – HDMS Office Paraprofessional, column C, step 9, \$18.91/hour, 5.5 hours/day, effective 11/7/22.

**Carolyn Lischke** – HDES Paraeducator Support for After School Clubs, \$22.41/hour, 1 hour/wk., effective 10/17/22-12/21/22 (IDEA grant funded)

**Hannah Matteson** – HDES Paraeducator Support for After School Clubs, \$17.81/hour, 1 hour/wk., effective 10/17/22-12/21/22 (IDEA grant funded)

**Jeffrey Crowe** – HDHS Varsity Assistant Baseball Coach, \$800 stipend, effective 3/20/23-6/1/23.

**Owen Coombs** - HDMS Boys' Basketball Coach, \$1,500 stipend, effective 11/7/22-2/1/23.

**Taylor Burrows** - HDMS Girls' Basketball Coach, \$1,500 stipend, effective 11/7/22-2/1/23.

LIBRARY MATERIALS SELECTION AND ADOPTION

Materials for school classrooms and school libraries shall be initially recommended by the appropriate professional personnel in consultation with administration and faculty. Final decision on purchases shall rest with the Board.

Adopted: 06/20/77 (IJL Selection and Handling Challenged Materials in School Media Centers)  
Policy Committee Review: 9/10/13  
Board Approval of Revision: 9/16/13

PARENTAL OBJECTIONS TO SPECIFIC COURSE MATERIAL

The Board recognizes that there may be specific course materials which some parents/guardians find objectionable.

Parents and legal guardians shall be notified by e-mail, other written means, website/social media posting, or phone call not less than two (2) weeks in advance of use of the curriculum course material to be used for instruction of human sexuality or human sexual education, that the material is available for inspection at the school. The notice will identify and provide contact information for the member of staff or faculty a parent or guardian should contact to arrange an opportunity to inspect the curriculum course material.

In the event a parent/guardian finds specific course material objectionable, the parent/guardian may notify the building principal of the specific material to which they object and request that the student receive alternative instruction, sufficient to enable the child to meet state requirements for education in the particular subject area. This notification and request shall be in writing.

The building principal and the parent/guardian must mutually agree to the alternative instruction. The alternative instruction agreed upon must meet state minimum standards.

School district staff will make reasonable efforts, within the scope of existing time, schedules, resources and other duties, to accommodate alternative instruction for the student. Alternative instruction may be provided by the school, through approved independent study, or through other methods agreed to by the parent/guardian and the building principal. Any cost associated with the alternative instruction shall be borne by the parent/guardian.

Nothing in this policy shall be construed as giving parents/guardians the right to appeal to the School Board.

Parents who wish for particular instructional material be reviewed for appropriateness may submit a request for review in accordance with Board Policy IHAM.

In accordance with the federal Protection of Pupil Rights statute, as a School District that receives federal Department of Education funds, the Superintendent shall develop procedures to allow parent/guardian of a student to inspect any instructional material used as part of the educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.

**Legal References:**

*RSA 186:11, IX-c, State Board of Education; Duties*  
*20 U.S.C §1232h, (c)(1)(C), Protection of Pupil Rights*

Policy Committee Review: 10/4/12, 11/1/12, 1/8/13

First Reading: 1/22/13

Second Reading: 2/18/13

Final Approval: 3/5/13

Policy Committee Review: 10/17/17

Board Approval of Revision: 11/20/17

### HEALTH EDUCATION AND EXEMPTION FROM INSTRUCTION

Consistent with Department of Education requirements, health and physical education, including instruction about parts of the body, reproduction, and related topics, will be included in the instructional program.

Instruction must be appropriate to grade level, course of study, and development of students and must occur in a systematic manner. The Superintendent will require that faculty members who present this instruction receive continuing in-service training, which includes appropriate teaching strategies and techniques.

Parents/guardians will have the right to inspect and review health and physical instruction materials which will be made reasonably accessible to parents/guardians and others to the extent practicable.

Parents and legal guardians shall be notified by e-mail, other written means, website/social media postings or phone call, not less than two (2) weeks in advance of use of the curriculum course material to be used for instruction of human sexuality or human sexual education, that the material is available for inspection at the school. The notice will identify and provide contact information for the member of staff or faculty whom a parent or guardian should contact to arrange an opportunity to inspect the curriculum course material.

Parents/guardians who wish to review or inspect health and physical education materials may arrange a meeting with the Principal to review the materials.

#### **Opt-Out Procedure and Form**

Parents/guardians, or students over eighteen years of age, who do not want their child to participate in a particular unit of health or sex education instruction for religious reasons or religious objections, are allowed to have their child opt-out of such instruction.

Parents/guardians who wish to have their child opt-out of such instruction are required to complete the district opt-out form and state the particular unit of curriculum in which the student is not to participate. Any student who is exempted by request of the parent/guardian under this policy may be given an alternative assignment to meet state requirements for health education. The alternative assignment will be provided by the health or physical education teacher in conjunction with the Principal.

Parents/guardians who do not want their child to participate in a particular unit of health or physical education for religious reasons must complete a Health or Physical Education Opt-Out Form. Opt-Out Forms are available from either the health education teacher or the Principal.

Opt-out requests must be submitted annually and are valid only for the school year in which they are submitted.

In accordance with the federal Protection of Pupil Rights statute, as a School District that receives federal Department of Education funds, the Superintendent shall develop procedures to allow parent/guardian of a student to inspect any instructional material used as part of the



educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.

*Appendix IHAM-R - Health or Physical Education Opt-Out Form*

**Legal References:**

*20 U.S.C §1232h, (c)(1)(C), Protection of Pupil Rights*  
*RSA 186:11, IX-c & IX-e Notice to Parents/Guardian Required*  
*NH Code of Administrative Rules, Section Ed 306.40, Health Education Program*  
*NH Code of Administrative Rules, Section Ed 306.41, Physical Education Program*  
*RSA 186:11, IX-b, Health and Sex Education*

Policy Committee Review: 1/08/09  
First Reading: 4/13/09  
Second Reading: 5/18/09  
Final Approval: 6/01/09  
Policy Committee Review: 9/19/17  
Board Approval of Revision: 10/16/17

# HILLSBORO-DEERING SCHOOL DISTRICT

## FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2022-2023

From Date: 10/1/2022 To Date: 10/31/2022

Filter Encumbrance Detail by Date Range

Include pre encumbrance  
 Exclude inactive accounts with zero balance  
 Print accounts with zero balance  
 Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.110.0	SALARY	\$7,875,344.18	\$280,465.00	\$8,155,809.18	\$88,364.56	\$1,500,973.90	\$6,654,835.28	\$6,463,549.84	\$191,285.44	2.35%
10.0000.000.111.0	PARA EDUCATOR SALARY	\$1,301,196.00	(\$1,211.04)	\$1,299,984.96	\$107,803.22	\$252,477.60	\$1,047,467.36	\$965,809.40	\$81,657.96	6.29%
10.0000.000.112.0	SALARY	\$4,500.00		\$4,500.00	\$1,190.00	\$1,190.00	\$3,310.00	\$980.00	\$2,330.00	51.79%
10.0000.000.113.0	NON-UNION	\$1,984,147.78		\$1,984,147.78	\$144,253.27	\$509,007.88	\$1,475,139.90	\$1,436,538.19	\$38,601.71	1.95%
10.0000.000.114.0	NON-UNION SALARY	\$269,120.69		\$169,910.00	\$19,288.22	\$86,706.99	\$182,413.70	\$182,413.85	(\$0.15)	0.00%
10.0000.000.120.0	SUBSTITUTES	\$169,910.00		\$169,910.00	\$19,610.01	\$26,587.51	\$143,322.49	\$14,616.50	\$128,705.99	75.75%
10.0000.000.130.0	STIPENDS	\$16,800.00		\$16,800.00	\$0.00	\$0.00	\$16,800.00	\$13,200.00	\$3,600.00	21.43%
10.0000.000.130.0	HEALTH INSURANCE	\$2,860,455.07		\$2,860,455.07	\$201,278.94	\$518,497.31	\$2,341,957.76	\$1,982,242.83	\$359,714.93	12.58%
10.0000.000.210.0	DENTAL INSURANCE	\$254,293.03		\$254,293.03	\$18,256.49	\$46,426.04	\$207,866.99	\$182,261.15	\$25,605.84	10.07%
10.0000.000.213.0	LIFE INSURANCE	\$16,051.20		\$16,051.20	\$1,233.89	\$3,154.12	\$12,897.08	\$12,122.00	\$775.08	4.83%
10.0000.000.214.0	LONG TERM DISABILITY	\$24,489.09		\$24,489.09	\$1,816.76	\$4,820.86	\$19,668.23	\$18,319.14	\$1,349.09	5.51%
10.0000.000.220.0	FICA & MEDICARE	\$864,685.16		\$864,685.16	\$64,225.56	\$174,560.51	\$690,124.65	\$655,204.34	\$34,920.31	4.04%
10.0000.000.230.0	NHRS	\$2,056,366.92		\$2,056,366.92	\$159,621.52	\$442,237.82	\$1,614,129.10	\$1,633,433.71	(\$19,304.61)	-0.94%
10.0000.000.240.0	TUITION REIMBURSEMENT	\$8,500.00		\$8,500.00	\$100.00	\$6,983.00	\$1,517.00	\$0.00	\$1,517.00	88.06%
10.0000.000.241.0	STAFF TUITION REIMB	\$8,000.00		\$8,000.00	\$942.50	\$1,885.00	\$6,115.00	\$0.00	\$6,115.00	76.44%
10.0000.000.242.0	TRAINING	\$2,000.00		\$2,000.00	\$48.00	\$132.00	\$1,868.00	\$1,003.00	\$865.00	43.25%
10.0000.000.250.0	UNEMPLOYMENT COMPENSATION	\$8,000.00		\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
10.0000.000.260.0	WORKERS COMPENSATION	\$9,942.00	(\$2,747.72)	\$7,194.28	\$0.00	\$56,358.10	\$836.18	\$0.00	\$836.18	1.46%
10.0000.000.310.0	FINGERPRINTING & PHYSICALS	\$4,500.00		\$4,500.00	\$792.00	\$3,344.00	\$2,766.00	\$2,766.00	\$0.00	0.00%
10.0000.000.310.0	SUPERINTENDENT SERVICES	\$1,023,413.00		\$1,023,413.00	\$255,853.00	\$511,706.00	\$511,707.00	\$511,707.00	\$0.00	0.00%
10.0000.000.330.0	PROFESSIONAL SERVICES	\$418,152.00		\$418,152.00	\$25,230.40	\$71,554.54	\$347,808.50	\$180,638.65	\$167,169.85	39.86%
10.0000.000.331.0	TUTORING	\$10,000.00		\$10,000.00	\$0.00	\$2,500.00	\$7,500.00	\$0.00	\$7,500.00	75.00%
10.0000.000.340.0	CHECKLIST	\$500.00		\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.0000.000.380.0	AUDIT FEES	\$24,000.00		\$24,000.00	\$0.00	\$10,095.70	\$13,964.30	\$0.00	\$13,964.30	58.16%
10.0000.000.411.0	WATER & SEWER	\$54,000.00		\$54,000.00	\$0.00	\$19,750.77	\$34,249.23	\$34,249.23	\$0.00	0.00%
10.0000.000.421.0	WASTE DISPOSAL	\$42,000.00		\$42,000.00	\$1,964.40	\$13,128.70	\$28,871.30	\$21,871.30	\$7,000.00	16.67%
10.0000.000.422.0	SNOW PLOWING	\$80,000.00		\$80,000.00	\$10,087.22	\$10,087.22	\$69,912.78	\$60,523.30	\$9,389.48	11.74%
10.0000.000.423.0	CUSTOMER SERVICES	\$608,207.00		\$608,207.00	\$50,133.48	\$150,400.44	\$457,806.56	\$448,399.56	\$9,407.00	1.55%
10.0000.000.424.0	GROUND MAINTENANCE	\$70,000.00		\$70,000.00	\$0.00	\$21,460.68	\$48,539.32	\$28,129.77	\$20,409.55	29.16%
10.0000.000.430.0	REPAIRS & MAINTENANCE	\$300,000.00		\$300,000.00	\$21,190.21	\$132,178.13	\$167,821.87	\$47,057.82	\$120,764.05	40.25%
10.0000.000.441.0	RENT	\$35,000.00		\$35,000.00	\$2,000.00	\$11,739.00	\$23,261.00	\$23,261.00	\$0.00	0.00%
10.0000.000.442.0	EQUIPMENT RENTAL	\$223,220.78		\$223,220.78	\$2,223.07	\$157,873.87	\$65,346.91	\$52,075.19	\$13,271.72	5.95%
10.0000.000.510.0	TRANSPORTATION	\$1,097,299.80		\$1,097,299.80	\$130,425.36	\$227,807.55	\$869,492.25	\$716,257.82	\$93,234.43	8.50%
10.0000.000.520.0	PROPERTY INSURANCE	\$50,000.00		\$50,000.00	\$0.00	\$51,137.72	\$0.00	\$0.00	\$51,137.72	100.00%
10.0000.000.531.0	TELEPHONE	\$101,060.00		\$101,060.00	\$0.00	\$33,739.10	\$67,320.90	\$66,551.66	\$769.24	0.76%
10.0000.000.534.0	POSTAGE	\$18,750.00		\$18,750.00	\$371.48	\$1,774.85	\$16,975.15	\$5,192.02	\$11,783.13	62.84%
10.0000.000.540.0	ADVERTISING	\$10,000.00		\$10,000.00	\$2,039.00	\$2,389.00	\$7,611.00	\$7,050.00	\$6,906.00	89.06%
10.0000.000.550.0	PRINTING	\$10,400.00		\$10,400.00	\$1,796.85	\$2,428.47	\$7,971.53	\$898.00	\$7,073.53	68.01%
10.0000.000.560.0	TUITION	\$515,857.00		\$515,857.00	\$36,218.76	\$73,162.33	\$442,694.67	\$226,819.67	\$215,875.00	41.85%
10.0000.000.580.0	TRAVEL	\$22,700.00		\$22,700.00	\$500.81	\$2,976.25	\$19,723.75	\$4,056.00	\$15,667.75	69.02%
10.0000.000.591.0	ADMISSIONS	\$1,875.00		\$1,875.00	\$0.00	\$0.00	\$1,875.00	\$0.00	\$1,875.00	100.00%
10.0000.000.610.0	SUPPLIES	\$346,659.00	(\$900.00)	\$345,759.00	\$61,589.57	\$138,952.86	\$206,806.14	\$137,854.65	\$68,951.49	19.04%

Report: rptGLGenRptwBudgetAdj Page: 1

HILL SBORO-DEERING SCHOOL DISTRICT

FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2022-2023

From Date: 9/1/2022 To Date: 9/30/2022

Include pre encumbrance  
 Exclude inactive accounts with zero balance  
 Print accounts with zero balance  
 Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.622.0	ELECTRICITY	\$246,500.00		\$246,500.00	\$16,664.22	\$47,602.90	\$198,897.10	\$198,897.10	\$0.00	0.00%
10.0000.000.623.0	PROPANE	\$160,000.00		\$160,000.00	\$5,179.87	\$5,892.26	\$154,107.74	\$154,107.74	\$0.00	0.00%
10.0000.000.626.0	VEHICLE FUEL	\$6,000.00		\$6,000.00	\$1,218.17	\$1,335.91	\$4,664.09	\$3,614.09	\$1,050.00	17.50%
10.0000.000.640.0	BOOKS & SOFTWARE	\$306,853.00		\$306,853.00	\$46,480.15	\$229,626.97	\$77,228.03	\$8,190.78	\$69,035.25	22.50%
10.0000.000.650.0	SOFTWARE	\$0.00		\$0.00	(\$12,139.26)	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.0000.000.730.0	EQUIPMENT	\$272,742.98		\$272,742.98	\$64,721.63	\$126,215.40	\$146,527.58	\$20,475.13	\$126,052.45	46.22%
10.0000.000.810.0	DUES & FEES	\$54,240.00		\$54,240.00	\$6,340.97	\$20,642.55	\$33,597.45	\$11,957.20	\$21,640.25	39.90%
10.0000.000.811.0	NEASSC HS REACCREDITATION	\$3,500.00		\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.830.0	INTEREST	\$18,375.00		\$18,375.00	\$0.00	\$18,375.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.890.0	MISCELLANEOUS	\$46,920.00	(\$1,600.00)	\$45,320.00	\$3,656.70	\$11,388.24	\$33,931.76	\$32,217.00	\$1,714.76	3.78%
10.0000.000.910.0	PRINCIPAL	\$735,000.00		\$735,000.00	\$0.00	\$735,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.930.0	TRANSFER TO TRUST	\$250,000.00		\$252,500.00	\$0.00	\$0.00	\$252,500.00	\$0.00	\$252,500.00	100.00%
<b>Grand Total:</b>		<b>\$25,001,485.68</b>	<b>\$280,465.00</b>	<b>\$25,281,950.68</b>	<b>\$2,073,597.52</b>	<b>\$6,481,705.05</b>	<b>\$18,800,245.63</b>	<b>\$16,620,166.63</b>	<b>\$2,180,079.00</b>	<b>8.62%</b>

End of Report

Report: rptGLGenRptwBudgetAdj

Page: 2

APPENDIX - IJOA-R

**Request for Educational Field Trip Overnight or Out of New England**

For any overnight or out of New England field trip, the Principal shall supply the following information to the School Board at least three months in advance of trip.

Date 11/2/22

School Hillsboro-Deering High School

Grade(s) 12

Trip Senior Class Trip

Date of Trip June 3-6, 2023 Estimated Miles 1200 miles (round trip)

Departure Time 6:00am Return by 9:00pm

Number of Pupils 50 approx Adults 5

Teacher(s) Mr. Bramley, Mrs. Prentiss, and 3 additional chaperones

Bus Company Tour Company: Plymouth Travel

Brief description of trip and educational purpose: \_\_\_\_\_

This is the senior class trip, where students will have the opportunity to bond as a class - and travel to places they might not otherwise go as a group.

Please see attached itinerary for trip details.

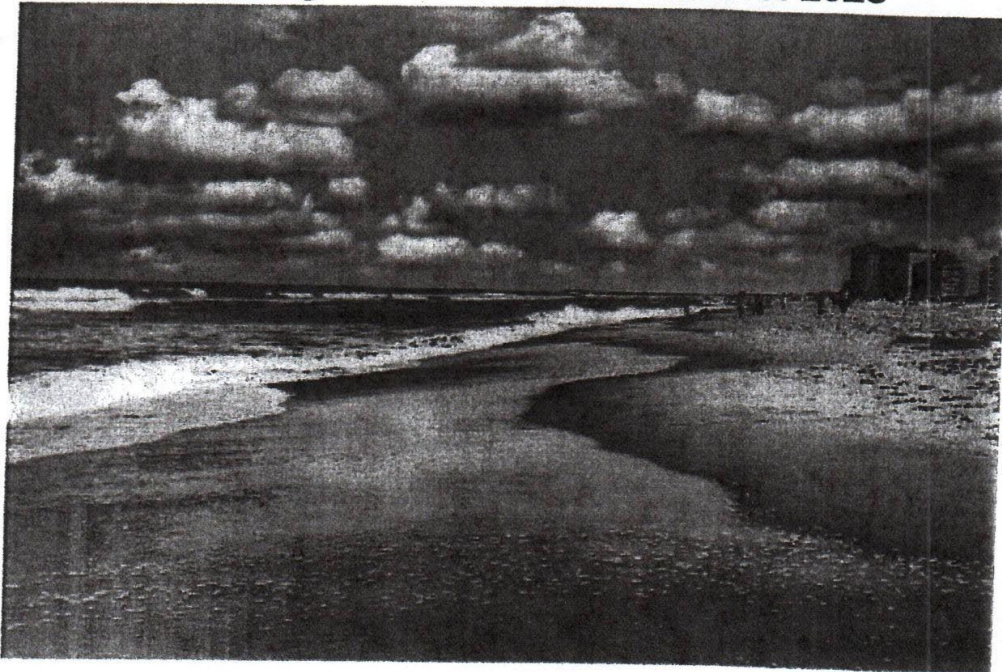
Principal Signature: [Signature] Date: 11/2/2022

Superintendent Signature: [Signature] Date: 11/3/2022

School Board Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

See Policy IJOA

## 4 Day Virginia Beach HDHS Class of 2023



### June 3-6, 2023 Plymouth Travel

Amanda Prescott

[amanda@plymouth-travel.com](mailto:amanda@plymouth-travel.com)

603-960-1627

#### Day 1: June 3, 2023

##### 6:00 AM Departure

We will depart the school early this morning by deluxe motor coach. We will stop for rest breaks along the way and at a food court for lunch and dinner on your own.

##### Midday Times Square

Known as the "Crossroads of the World," Times Square got its name in 1904 when the New York Times moved its headquarters here. Today, it is one of the most instagrammed locations in the world, with over 350,000 people passing through the square each day. We will have time here this afternoon to explore. It won't take long before you understand why Times Square is one of the most visited places in the world.

### **9:00 PM Approximate Arrival in Virginia Beach**

Welcome to Virginia! Upon arrival, check into your hotel and relax before tomorrow's adventures.

## **Day 2: June 4, 2023**

### **8:00 AM Breakfast**

Enjoy breakfast included at the hotel this morning!

### **10:00 AM Busch Gardens**

Spend the day riding the coasters and playing carnival games at Busch Gardens!  
Address: 1 Busch Gardens Blvd, Williamsburg, VA 23185

### **12:00 PM Lunch**

Grab lunch using your meal voucher this afternoon.

### **3:00 PM Return to Hotel**

Head back to the hotel to get ready for the evening!

### **5:30 PM Boarding for 6:00 PM Dinner/Dance Cruise**

Enjoy an evening out on the water, dancing the night away with your friends!

## **Day 3: June 5, 2023**

### **8:00 AM Breakfast**

Enjoy breakfast included at the hotel this morning!

### **10:00 AM Beach Day**

Get your sunscreen and your sandals, because it's time to hit the beach! Spend the day soaking up the sun and splashing in the waves. We will visit the Oceanfront, a section of the beach best known for its 3 mile boardwalk!

### **3:00 PM Rudee Rocket Dolphin Tour**

Cruise up the coast, enjoying the salty air & wind while keeping an eye out for wildlife. Bottlenose dolphins are one of the highlights of these 60-minute trips, and you'll want to be sure you have your camera ready to capture them jumping and surfing in our wake. After viewing the Cape Henry Lighthouses, you'll fully enter the splash zone as the boat twists and turns, cooling

off everyone on board.

Address: 200 Winston Salem Ave, Virginia Beach, VA 23451

#### **4:00 PM Return to Hotel**

Head back to the hotel this afternoon to get ready for the evening activities!

#### **6:30 PM Dave & Busters**

Spend the evening at Dave & Busters playing the numerous arcade games. Dinner is included here!

Address: 701 Lynnhaven Pkwy Suite G19, Virginia Beach, VA 23452

### **Day 4: June 6, 2023**

#### **7:00 AM Departure**

We will depart early this morning to make our way back to NH!

#### **Midday Baltimore Inner Harbor**

The Inner Harbor is the hub for tourist activities in Baltimore! Stop here for a bite to eat and explore the shops!

\*\*Add the Aquarium at an additional cost

#### **9:00 PM Approximate Arrival at HDHS**

Welcome back to Hillsboro!

#### **Pricing**

44 students (11 rooms at 4 per room) and 5 "free" chaperones (3 rooms at 2 per room):  
\$835 per student

*Prices will vary based on the number of students, chaperones, and the meals and activities included. All of our student tours are tailored to meet your requests and budget. We can adjust the length of trip, activities included, format, etc.*