

**FY2022 Budget Worksheet**  
**DEPARTMENT: ELECTIONS**

**01.4140.13.112 Election Official Wages AMOUNT: \$ 3800.00**

**Itemization of line item:** The moderator is paid \$100.00 per election. The Supervisors of the Checklist have requested an increase in pay from \$10.50/hr to \$11.50/hr. There will be 3 elections held in 2022. Town Election, State Primary and General Election. Mandated sessions for Supervisors include 3 Elections and Town Meeting, School Deliberative Session, Training, Tabulation of Election Results, Certification of Nomination Papers, Database Maintenance, Duplicates, 30-day letters, Prep of Annual Report and Annual Budget.

**Please provide a written justification for any variances from the 2021 budget:** Increase due to \$1.00 increase in hourly pay for Supervisors of the Checklist and going from 1 election to 3 elections in 2022.

**01.4140.13.120 Elections – Ballot Clerk Wages AMOUNT: \$800.00**

**Itemization of line item:** I would like to increase the Ballot Clerk wages from \$7.25/hr to \$9.00/hr. This would cover the 3 elections to be held in 2022, in the past we have used approx. 25-30 hours per election. There has never been an increase in ballot clerk wages since I have been in office and the ballot clerks are currently underpaid for dealing with all the extra precautions and rules due to Covid.

**Please provide a written justification for any variances from the 2021 budget:** Increase due to an increase in hourly pay for ballot clerks and from 1 election to 3 elections in 2022.

**01.4140.13.220 Elections-FICA AMOUNT: \$ 275.00**

**Itemization of line item:** Based on 6.25% of combined Election Official and Ballot Clerk Wages (\$4400.00).

**Please provide a written justification for any variances from the 2021 budget:** Increase due to increase in hourly pay for Supervisors of Checklist and Ballot Clerks and from 1 to 3 elections in 2022.

**01.4140.13.221 Elections-Medicare AMOUNT: \$ 62.00**

**Itemization of line item:** Based on 1.4% of combined Election Official and Ballot Clerk Wages combined (\$4,400.00)

**Please provide a written justification for any variances from the 2021 budget:** Increase due to increase in hourly pay for Supervisors of Checklist and Ballot Clerks and from 1 to 3 elections in 2022.

**01.4140.13.410 Postage AMOUNT: \$100.00**

**Itemization of line item:** Postage for mailings to election officials and ballot clerks or to Secretary of State Office and Voter Registration requirements.

**Please provide a written justification for any variances from the 2021 budget:** Decrease is due to less mailing requirement for 2022.

**01.4140.13.470 Office Supplies AMOUNT: \$50.00**

**Itemization of line item:** The office expense is for regular office supplies as needed, envelopes, folders, pencils, markers or election posters etc.

**Please provide a written justification for any variances from the 2021 budget:** Decrease to less mailings from the previous year that included a 10 year census update.

**01.4140.13.490 Public Notices AMOUNT: \$ 375.00**

**Itemization of line item:** This is for any public notices requiring publication. Supervisors of the checklist have approx. 5 notices to be published in 2022.

**Please provide a written justification for any variances from the 2021 budget:** Increase due to having 3 elections in 2022 and more public notices are needed. The Supervisors of the Checklist are required by law to post these notifications.

**01.4140.13.900 Elections – Miscellaneous AMOUNT: \$ 250.00**

**Itemization of line item:** cost to have town ballots and (any additional questions/ordinances to be voted on) printed for Town Elections and to purchase items to be used in election, posters, voting signs, booths or other necessary items required for town, state and federal elections.

**Please provide a written justification for any variances from the 2021 budget:** No Change

**TOTAL Elections Proposed Budget \$5,712.00**