

TOWN OF DEERING

762 Deering Center Road
Deering, NH 03244
TELEPHONE (603) 464-3248

Request for Proposals – Stone walkway/stairs

Proposals Due: 4:00 p.m. Monday, April 4, 2022

The Town of Deering (the Town) is soliciting proposals from qualified firms (Contractors) for the installation of a pathway from the Town Hall parking lot to the historic library/ school house, including a stone stairs, located at 762 Deering Center Road. For more information interested contractors can contact Library Trustee Susan Thomas at (cell) 860-966-7517.

Scope of Work / Specification of Material

- Proposal shall include: All labor and materials for the site evaluation and installation of stone pathway, stairs, railing.
- Stone path and stairs, including 5’ granite steps, all sand, crushed gravel.
- Aluminum handrail as needed
- Required permits and inspections by the Town of Deering.
- Site is sloped; contractors are encouraged to contact the Library Trustee noted above to review the site prior to making the proposal.

General Information

Award of Contract – It is the policy of the Town of Deering that contracts are awarded only to responsible vendors. In order to qualify as responsible, a prospective vendor must meet the following standards as they relate to this request: have adequate financial resources for performance or have the ability to obtain such resources as required during performance; have the necessary experience, organization, technical and professional qualifications, skills and facilities; be able to comply with the proposed or required time of completion or performance schedule; and have a demonstrated satisfactory record of performance.

Approved Alternates – All specified materials are subject to “approved equal” submissions.

Selection – It is the policy of the Town of Deering to select vendors on the basis of the best overall value to the Town. Some of the factors considered when determining the best overall value are: Price, Quality, Warranty, Service, Availability, Past Performance with the Town of Deering, and References.

Pricing – All prices should include all labor and material costs, and any discounts offered.

Governing law – All contracts entered into by the Town shall be governed by the laws of the State of New Hampshire. Any claims arising out of the contract shall be brought only in the Hillsborough County Superior Court.

Payment – The Town and the Contractor may mutually agree to intermediary payments at stages of completion of the project. At least one quarter (1/4) of the total cost will be retained until the project is 100% completed.

Insurance – The successful Contractor, prior to the execution of the contract, must produce a certificate of insurance, naming the Town an Additionally Named Insured, for the following types and levels of coverage:

- | | |
|---|-------------------------|
| <input type="checkbox"/> Workers Compensation | Statutory |
| <input type="checkbox"/> Automobile and Equipment | \$1 Million/\$2 Million |
| <input type="checkbox"/> Property Damage | \$1 Million/\$2 Million |
| <input type="checkbox"/> General Liability | \$1 Million/\$2 Million |

Submission Information

All Respondents shall:

1. Return a signed copy of the attached Cost Proposal sheet;
2. Show evidence of familiarity with work of comparable scope and size in the form of at least three references; and
3. At the Contractor’s discretion supply the Town with additional qualifications, experience, and references.

Proposals **must** be received at the Deering Town Hall, 762 Deering Center Road, Deering NH 03244 no later than **4:00 p.m. on April 4, 2022**. Proposals will be publicly opened and read aloud at 7:05 this day. **Each proposal must be submitted in a sealed envelope clearly marked: “Library Pathway”**

The Town of Deering reserves the right to reject any or all proposals or accept the proposal the Town deems to be in its best interest, regardless of the lowest proposal amount. The Town reserves the right to request additional data or information or a presentation in support of written proposals, however the Town may award a contract based on the offers received, without additional submissions. The proposal should be submitted on the most favorable terms, from all aspects, which the contractor can submit. The Town reserves all rights to negotiate with the contractor of its choice based not solely upon cost, but on the qualifications and ability of the contractor to perform, consistent with the Town’s intent, requirements, time schedule, and funds availability.

The Town further reserves the right to:

- Not award a contract for the requested products and services;
- Waive any irregularities or informalities in any proposals;
- Accept the proposal deemed to be the most beneficial to the public and the Town;
- Negotiate and accept, without advertising, the proposal of any other company in the event a contract cannot be successfully negotiated with the selected firm; and
- Retain products submitted by companies for its own use at its sole discretion.

Any questions regarding this project should be directed to Library Trustee Susan Thomas at (cell) 860-966-7517.

Posted: Town Offices, Town website,

TOWN OF Deering

**Library Pathway/Stairs
Cost Proposal**

CONTRACTOR INFORMATION

Contractor's Name: _____

Contact Person: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Proposal:

\$ _____

Additional information / proposed schedule start: _____

References (Please provide at least 3):

Name / Contact -- Phone # -- Year work completed

- 1.
- 2.
- 3.
- 4.

By signing below you certify the rates above and a full understanding of the project as proposed and outlined in the scope of work.

Name and Title of Authorized Signatory: _____

Signature _____ Date: _____