Town of Deering
Office: 603-464-3248
762 Deering Center Rd.
Deering, NH 03244

Map & Lot #: _____

Permit #: _____-_____-DW

Fee: $50.00 ☐ Paid

DRIVEWAY PERMIT APPLICATION

Please print in ink or type all information.
The undersigned applied for a permit to perform the demolition work described below:

Owner Name: _____ Phone #: (___)_____-_____

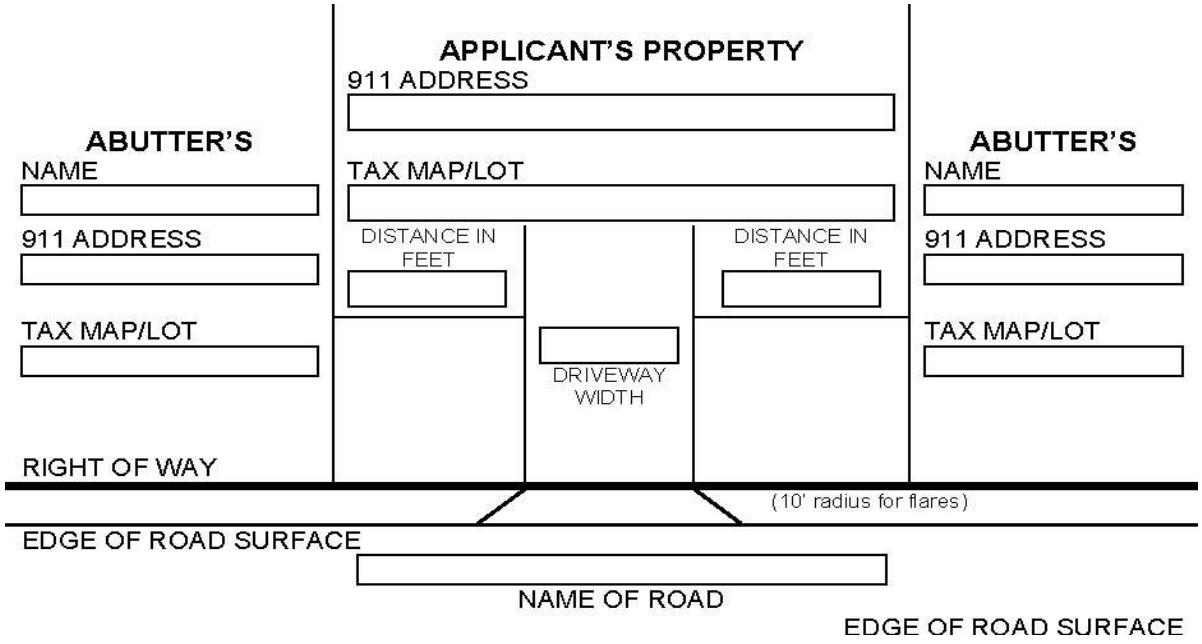
Owner Mailing Address: _____

Property Location (# & street): _____

Is this property located on a Private or Class VI road? ☐ **Yes*** ☐ **No**

* If Yes, do you have an Acknowledgment & Consent form recorded at the Hillsborough County Registry of Deeds, as required by RSA 674:41? If you do not, please contact the Deering Town Hall to complete an Acknowledgement & Consent form.

New construction ☐ **Modification** ☐ **Renewal** ☐



RIGHT OF WAY

ABUTTER'S

NAME

911 ADDRESS

TAX MAP/LOT

NOTES:

1. FILL IN ALL BLANK SPACES ON THE DIAGRAM.

2. THE DIMENSIONS SHOWN MUST TOTAL THE ACTUAL LOT FRONTAGE OF THE PROPERTY

3. A CERTIFICATE OF OCCUPANCY MAY NOT BE ISSUED UNTIL A DRIVEWAY APRON IS CONSTRUCTED OR BONDED.

- **I (We) agree to construct the referenced vehicle driveway to my/our property in accordance with the Town of Deering Driveway Policy and the dimensional conditions of this permit as shown above.**
- **I (We) understand that the driveway must be staked out prior to approval of this permit.**

Owner Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Application Received (date)	Received By :
CULVERT PIPE REQUIRED □ **YES** □ **NO** **SPECIFIED PIPE SIZE:** _____	
DRIVEWAY PERMIT: □ **GRANTED** □ **DENIED**	

Signature: Approved by Deering Road Agent	Date

Signature: Approved by Deering Fire Chief (If Applicable)	Date

DRIVEWAY CHARACTERISTICS AND DISTANCES:

All driveways connecting to Town roads must be built and maintained by the homeowner or his/her representative in accordance with the following specifications:

Town of Deering Subdivision Regulation

SECTION A-3. DRIVEWAY STANDARDS

A-3.1 No driveway shall be constructed within 50 feet of the intersection of two public roads.

A-3.2 When two proposed driveways on the same side of the road are within 50 feet of each other, the Board may require a common access to be used, for reasons of safety and topographical considerations.

A-3.3 The driveway shall have a minimum width of twelve (12) feet at the intersection of the road with four (4) foot turning radii to the roadway and for a distance of thirty (30) feet from the road. In all cases, the driveway shall be wide enough to accommodate emergency vehicles. The driveway entrance may be flared as it approaches the road.

A-3.4 The driveway entrance shall drop six (6) inches from the center of the road to a point at least six (6) feet in back of the ditch line.

A-3.5 A minimum of 250 (two hundred and fifty) feet all-season safe sight distance in each direction is required.

A-3.6 All curb cuts onto Town roads or private ways shall be approved by the Road Agent. In rendering the approval, the Road Agent shall determine that the location will not result in unsafe conditions, and the use and maintenance of the driveway will not create a hazard or nuisance for vehicles or pedestrians.

A-3.7 If a culvert is required for proper drainage, the culvert shall be a minimum of 15 inches in diameter and shall be double-walled ADS Corrugated Polyethylene Culvert Pipe meeting the specification of the Town's Road Agent. The culvert shall be long enough to maintain the driveway width dimensions, or at least a 3:1 side slope. The culvert may be required to have a catch basin with a cover at the inlet end and a concrete or stone header at the outlet end. The culverts shall be installed by the landowner under the supervision of the Road Agent.

A-3.8 Driveways shall not interrupt the natural or ditch line flow of drainage water. Where shallow ditch lines or natural drainage courses exist, driveways may be swaled at a point beyond the shoulder to accommodate the flow of storm water.

A-3.9 The drainage ditch shall be at the elevation of the outlet end of the culvert and drop at least one-half inch to the foot for a distance to be determined by the Road Agent. When the slope of the ditch exceeds a 3:1 slope, rip rap shall be placed on the bottom and sides of drainage ditches.

A-3.10 Any driveway crossing a wetland or body of water shall have all permits required by the NH Wetlands Board.

A-3.11 All bridges shall be constructed in accordance with NH State standards and as approved by the Board.

A-3.12 Driveways providing access for multi-unit residential, commercial, or industrial uses shall be designed to conform with good engineering practice using the NHDOT manual, Policy and Procedures for Driveways and Other Accesses to the State Highway System, as a guide.

A-3.13 The contractor shall give 24-hour notice to the Road Agent before starting construction.

A-3.14 Final approval by the Board will be granted upon inspection and determination that all work has been satisfactorily completed.

SECTION A-4 Driveways to Backlots

Driveways to backlots shall be subject to the following standards, in addition to any other applicable standards spelled out in Section A-3 above:

A-4.1 Unless a physical impediment exists to prevent it, only one curb cut shall be allowed for both the front and the back lot.

A-4.2 The edge of the driveway shall be set back at least 10 feet from any side or rear property line.

A-4.3 Appropriate buffering shall be provided between the front and back lot to provide privacy between neighbors and shield them from dust, noise, lighting, etc.

A-4.4 There shall be a turnaround for emergency vehicles, subject to approval by the Fire Chief.

Town of Deering Subdivision Regulation

STANDARD CONDITIONS OF DRIVEWAY PERMITS:

The Road Agent and Building Inspector must approve a driveway permit prior to construction.

A request to construct or modify a driveway in any Town right-of-way shall be filed with the Planning & Zoning Administrator on a form provided by the Town.

On lots with commercial or industrial uses, driveway approval shall be obtained from the Planning Board during the review of the non-residential site plan. Modifications to the driveway, after approval is obtained by the Planning Board, shall be directed to the Planning & Zoning Administrator and the Road Agent.

In all cases, final driveway acceptance shall rest with the Road Agent.

The proposed driveway location must be staked out prior to approval of this permit.

Failure to adhere to the standards and application previously approved shall render the permit null and void.

Failure to start or complete construction within one calendar year of the date of this permit shall require application for a permit extension or renewal in accordance the Driveway Policy.

There shall be no structures, including buildings, permanent or portable signs, lights, displays, fences, walls constructed, below or above the finish grade, which is contained within the Town right-of-way. It shall be the applicant's responsibility to determine the location of the right-of-way line (property line).

The applicant shall comply with all applicable ordinances and regulations of the Town of Deering and the State of NH.